

GOVERNING BOARD MEETING MINUTES

January 22, 2008



1.0 Call To Order

Mr. Scott Tschudy, Chairperson, called the meeting to order at 5:33 p.m. **Board members present were Scott Tschudy, Patty Scott, Mike Lally, Dale Chaffin, and Ron Johnson. Members absent: Gayle Richardson (excused absence) and Joe Vader.** Others in attendance were Maury Thompson, JCDS Executive Director, and staff members: Dr. Dennis Tucker, Dr. Janet Hoffman, Tim Arnold, Peggy Shear, and Shelly Toft.

Mr. Tschudy introduced new board member, Mr. Mike Lally. Mr. Lally provided a brief biography, noting he had previously served on government boards in areas other than social services. Mr. Lally is originally from St. Louis; worked as an engineer, and more recently, an administrator for Olsson Associates; and is married with three children.

2.0 Minutes

Mrs. Scott moved and Mr. Chaffin seconded to approve the November 27, 2007 minutes as written. Motion carried with one abstention.

3.0 Financial Reports

Mr. Chaffin noted the December financial document was a preliminary year-end report. Additional information needs to be reported before the final report is available. Mr. Chaffin referenced comments in the report and a small budget shortfall. The consumer payroll has been transferred to the county and they produced the first checks of 2008. No additional checks will be cut on the agency's bank account and when previously issued checks clear, the account will be closed.

Mr. Lally asked about the agency's practice when expenses exceed revenues and Mr. Arnold provided an explanation of the reserve account.

4.0 Board Committees/Liaisons

Dr. Hoffman reported on the expanded year-end solicitation effort netting an additional \$10,605. Several larger gifts of a restricted nature were received as well.

Dr. Hoffman further noted about \$100,000 was allocated for special projects and activities requested by JCDS staff and seven of the nine Friends properties are about to be refinanced.

Mr. Chaffin provided a brief description of the Friends of JCDS to Mr. Lally and Dr. Hoffman commented on the Special Assistance Fund the Friends organization uses to assist with consumer emergencies.

April 17 is this year's Ad Astra event. The event will be a luncheon held at the Regnier Center at Johnson County Community College and feature comedian and motivational speaker Richard Pimentel.

5.0 Director's Items

Mr. Thompson shared a note received by the Kansas City Metro Region of Social & Rehabilitation Services recognizing Peggy Shear, JCDS CDDO Director, for her enthusiasm and commitment to the Integrated Service Team, which is working on a number of collaborative efforts.

Mr. Thompson noted the departure of Mr. Michael Welton from the board and Mrs. Scott stated she would like to obtain and send a card with Mr. Welton's recognition plaque.

The Board of County Commissioners (BOCC) will be attending the Governing Board's February meeting for their annual discussion of issues, concerns, and opportunities prior to the start of the budgeting process. More information will be shared when available.

Several items were placed on the table for the board. Mr. Thompson commented on the fourth quarter audit report stating three more recommendations were completed and only two were left. The two remaining pertain to revising board policies and agency rules.

Mr. Thompson advised the board of the Big Tent Coalition and its efforts on behalf of people with all types of disabilities. The board agreed that JCDS should participate in this group. The CARF handouts featured the agency's Quality Improvement Plan to meet recommendations the surveyors made at the October CARF survey. Mr. Tschudy explained the survey purpose and processes for the benefit of Mr. Lally.

Mr. Thompson further referenced the Human Services Strategic Review and State of the County Services documents noting issues and accomplishments that will be shared with the BOCC prior to budgeting efforts. Mr. Chaffin stated he would like to see the specific number of individuals placed in community employment listed in the documents.

A discussion took place on the state's mandate for a Needs Assessment to be completed on all individuals currently receiving supportive home care services. Comments and concerns of family members were discussed, along with changes to the in-home supports program.

Mr. Thompson referenced all the news articles on the table and in the board packet and provided a Capital Improvement Plan (CIP) update and a more detailed explanation of the project for Mr. Lally.

Ms. Shear referenced the CDDO report in the packet and noted specifically that the county has had an influx of providers this past year. Ms. Shear also noted she has been asked to participate on the initial board of a group working on a post-secondary education for children with autism.

Dr. Tucker showed the board copies of the licenses received for Day and Residential and Case Management services and reported 19 people entered JCDS CSP service in 2007 and 11 individuals left service. Life Enrichment reporting has changed from recording just those participating in the OPAL Program to include individuals in other non-work activities as well.

Dr. Tucker explained the recent initiative in which the BOCC awarded additional funding to JCDS to place several additional consumers in community employment. The goal was met to place 32 individuals in community employment opportunities and others totaling 50 participated in a job try-out program.

Dr. Tucker also noted Carla Sadler of the Behavior Supports Team has been promoted to the Director of Clinical and Professional Supports.

Mr. Thompson stated the Governor has recently added \$11.2 million (all funds) for the waiting list in her budget recommendation. In addition, the legislative initiative for increased provider rates is recommended to be studied by the Governor.

Mr. Tschudy asked Ms. Toft to email Mrs. Richardson and Mr. Vader about meeting to conduct the Executive Director's first annual performance evaluation. In addition, it was noted that the sub-committee of Mr. Thompson, Mr. Johnson, Mr. Chaffin, and Mrs. Richardson needed to get together to continue work on revising the remaining board policies.

Ms. Toft is updating an orientation manual and an orientation process at the agency will be scheduled for Mr. Lally.

6.0 Adjournment

Mrs. Scott moved and Mr. Lally seconded to adjourn the meeting at 7:12 p.m. Motion carried.

Mrs. Patricia Scott, Secretary

Recorded by:
Shelly Toft

Minutes approved on February 26, 2008 by JCDS Governing Board/st