

GOVERNING BOARD MEETING MINUTES

July 22, 2008



1.0 Call To Order

Mr. Scott Tschudy, Chairperson, called the meeting to order at 5:35 p.m. **Board members present were Joe Vader, Scott Tschudy, Gayle Richardson, Patty Scott, Dale Chaffin, and Ron Johnson. Members absent: Mike Lally (excused absence).** Others in attendance were Maury Thompson, JCDS Executive Director, and staff members: Dr. Dennis Tucker, Dr. Janet Hoffman, Tim Arnold, Peggy Shear, and Shelly Toft.

2.0 Minutes

Mrs. Scott moved and Mr. Vader seconded to approve the June 24, 2008 minutes as written. Motion passed.

3.0 Financial Reports

Mr. Chaffin complimented Mr. Arnold for the financial summary. Mr. Chaffin further noted at this time the budget is on track.

Mr. Chaffin moved and Mrs. Scott seconded to accept the June Financial Report as presented. Motion carried.

Mr. Arnold stated a 2% rate increase went into effect the first of July.

Mr. Johnson asked if it was typical to be ahead of budget at the end of June. Mr. Arnold replied that due to the county's contributions being applied the first part of the year, it is typical.

4.0 Board Committees/Liaisons

Mr. Chaffin commented the Friends Board voted to pay off two mortgages and open an equity line of credit should it become necessary.

Dr. Hoffman stated two new members are slated to become Friends Board members.

Kent Smith, museum coordinator for Nermann Museum at Johnson County Community College, reported of the 50 art cards the museum has to sell, 24 have been purchased, which is remarkable for such a short period of time.

5.0 Board Action Items

Mr. Tschudy commented on the second draft of the Conflict of Interest policy noting the changes reflect the discussion from last month's meeting. The board talked about members being excluded from discussion about an issue where a conflict of interest is determined.

Mr. Vader moved to approve the policy with Item #2 amended to read as, "The person with the conflict of interest will not be present for the discussion and approval of such a transaction." Mrs. Richardson seconded. Motion passed.

The board agreed to review four policies per year and Ms. Toft will email all new policies to the board. The policies still need to be reviewed by the county's Chief Counsel.

Mr. Tschudy began a discussion to determine a potential interest of the board's conducting strategic planning. The board discussed the request and does not see a need for a true strategic planning function. Mr. Thompson offered to evaluate other strategies to address the need for organizational/board planning.

6.0 Director's Items

Mr. Thompson stated the audit report should be eliminated shortly.

This year's Feed The Need campaign set another new record. Comments have been received on how nice it was to see our consumers participating in event day. JCDS made a nice impression this year.

Ms. Shear reported BASIS Evaluator Alice Norton has retired.

Laas House, one of the Johnson County affiliate agencies, is in administrative appeal over termination of their affiliate agreement. A hearing is expected at the end of August with SRS.

Ms. Shear is scheduling quarterly parent meetings starting in October to share information and provide legislative information.

Dr. Tucker noted case management has a few new employees and will continue to experience some turnover, mostly due to retirements. This is resulting in a slow increase in Targeted Case Management billing. Increased revenue is realized for the second straight month in employment; two new people are coming into service and are excited and complimentary of JCDS services coming from another state. Mrs. Richardson stated she likes the new information provided in Dr. Tucker's report.

Dr. Tucker further commented on the current nursing situation at JCDS. JCDS currently has one registered nurse supervising two LPNs. Rose Skeels has provided extensive notice; however, she will be retiring. JCDS expects to fill the RN position shortly, but is struggling to find LPNs.

Mrs. Richardson suggested the agency discuss hospice options. She believes hospice use negates the agency's ability to bill for day and residential services. Ms. Shear added that case management is included as well. Mrs. Richardson suggested a protocol be set to advise families in advance of the agency's processes.

Mrs. Richardson asked about the possible abuse in billing and other requirements by some supportive home care providers. A discussion about independent providers going through a billing agent was held and is being looked into. The Board wants the agency to research costs and alternative options.

7.0 Adjournment

Mr. Johnson moved and Mrs. Richardson seconded to adjourn at 7:02 p.m. Motion passed.

Mrs. Patricia Scott, Secretary

Recorded by:
Shelly Toft

Minutes approved at the September 23, 2008 Governing Board Meeting/st