

GOVERNING BOARD MEETING MINUTES

October 28, 2008



1.0 Call To Order

Mr. Scott Tschudy, Chairperson, called the meeting to order at 5:35 p.m. **Board members present were Joe Vader, Scott Tschudy, Gayle Richardson, Patty Scott, Mike Lally, and Dale Chaffin.** Others in attendance were Maury Thompson, JCDS Executive Director, and staff members: Dr. Dennis Tucker, Tim Arnold, Peggy Shear, Carla Sadler and Shelly Toft. Also in attendance was Doug Wood, Johnson County Commissioner.

Mr. Thompson advised the board that Mrs. Scott's father-in-law and Mr. Arnold's mother-in-law passed away last week and that Dr. Hoffman was not present due to medical issues with her mother.

2.0 Minutes

Mrs. Scott moved and Mr. Lally seconded to approve the September 23, 2008 minutes as written. Motion approved.

3.0 Financial Reports

Mr. Chaffin reported the organization has done a good job staying within budget this year in spite of the increases in expenses such as gas, food, and electricity.

The board held a discussion regarding Targeted Case Management, including how case managers are paid, subsidy by the county, and caseloads. In addition, a discussion took place explaining eligibility for family subsidy and other funding sources.

Mr. Chaffin moved and Mrs. Richardson seconded to accept the September 2008 financial report. Motion carried.

Mr. Chaffin referenced the briefing sheet in the packet and stated the amount of the consumer protected income needed to be considered according to a policy change implemented last year. The policy states the discussion will be held in October for implementation of the new amount to be effective January 1. The consumer protected income is currently \$130.00 and at the existing 4.9% cost of living rate, it is proposed the rate would be \$136.00 at the beginning of the new year.

Mr. Chaffin moved and Mrs. Richardson seconded approval of increasing the consumer protected income by 4.9% to allow personal spending to increase from \$130.00 per month to \$136.00 effective January 1, 2009, Motion passed.

It was noted that the protected income is most often considered when computing fee exceptions for payments to JCDS.

Mr. Chaffin presented the proposed schedule of fees to be used in 2009, noting that although fees have increased due to increases in expenses, they are still below the actual cost JCDS incurs. Mr. Thompson noted that usage of personal care items have decreased, so JCDS has decreased the cost for these items.

Mr. Chaffin moved and Mrs. Richardson seconded to approve the proposed 2009 Fee Schedule. Motion passed.

Mr. Arnold noted the consumer direct deposit process is approaching software testing mode. The software organization will come to JCDS to conduct training and forms for implementing the process are expected to be mailed to consumers soon for implementation by the end of the year.

Mr. Arnold stated the new Financial Coordinator, Mr. James Jenkins has started at JCDS. Mr. Jenkins comes from Derby, Kansas.

Mr. Arnold further reported that thanks to the work of accounting staff, Vicki Davis and Teresa Winston, JCDS once again received exemplary status in the 2008 purchasing card audit.

Last month the board asked if the county might allow the use of an agency's reserve dollars for a capital project if it reduced the fund below the 8% minimum balance. Mr. Thompson noted as an update that the question has been asked of county personnel, but he is still waiting for a response.

Mr. Tschudy stated he received a request from the Green Express Studio for seed money to expand their day service operation. In agreement by the full board, Mr. Tschudy advised Mr. Thompson to draft a response to the organization advising them of the agency's policy on such funding.

4.0 Board Committees/Liaisons

Mr. Thompson referenced the Friends of JCDS report in the packet commenting on the consumer picnic and landscaping photos.

Ms. Toft cued up the blog of Channel Four reporter John Holt and the YouTube site featuring a video of the Friends of JCDS. The blog featured a story about JCDS consumers and the Friends video has been installed on the popular site for use as a marketing tool.

Commissioner Wood suggested the board advise the county commissioners of any legislative issues they may have as soon as possible for inclusion in the 2009 county legislative platform.

Mr. Tschudy asked the board to attend Thursday's consumer artist reception at the Board of County Commissioner's (BOCC) office. The commissioners and their staff wanted to acknowledge the art provided for their offices. Commissioner Wood added the art brightened up the area.

Mrs. Richardson asked about the status of the new autism waiver. Mr. Thompson responded that the Governor's budget proposes additional funds to serve additional people.

The Nominating Committee will propose potential 2009 officers at the November meeting.

5.0 Board Action Items

Mr. Tschudy raised a previously discussed issue about possible liabilities to JCDS relative to affiliating organizations. Mr. Thompson asked the county's legal department to review the current affiliate contract for sufficient safeguards. Mr. Nick Saldan, Deputy County Counselor, stated there are enough safeguards within the existing affiliate contract to protect the agency.

Last month the board held a discussion about phasing out independent affiliates – preferably within a year. Ms. Shear provided a handout in the packet introducing a proposal that would allow for a two-year period for re-affiliation status should an agreement be terminated and check for withholding compliance. Ms. Shear believes this may reduce the number of non-compliant independent affiliates. A statewide workgroup has also been formed to review non-licensed services to determine if specific regulations need to be developed for this group. The board asked that the status of this process be reported to them in July 2009.

Mr. Thompson presented the agency's Vision/Mission and Bylaws to the board for a yearly review. The board discussed previous and current language used to describe the services and the individuals served by JCDS and how the vision and mission achieved the wording currently used. Mr. Thompson also proposed changes to the bylaws, which have not been reviewed since 2000.

6.0 Director's Items

Mr. Thompson referenced several items in the packet and noted the 2010 SRS budget.

Mr. Thompson reported to the board the final two requirements of the agency's audit have been completed. In addition, the county auditor conducted random sampling to review and determine that previously implemented

corrections are continuing. JCDS was a part of the sampling and was required to produce results of the implementation of a management reporting system. The agency satisfactorily responded.

Mr. Thompson shared several media pieces, noted the retirement announcement of County Manager, Mike Press, and noted Ms. Toft's training in parliamentary procedure. Mr. Thompson also stated he would be a periodic guest columnist in the Kansas City Star, Olathe Daily News, and the Sun, writing about developmental disability issues.

Ms. Shear presented the CDDO report and commented on a recent meeting held for parents in the CDDO wide. Mrs. Lurena Mead attended the meeting to discuss the upcoming legislative session.

Dr. Tucker introduced Mrs. Carla Sadler, Director of Clinical Supports. Mrs. Sadler used a PowerPoint presentation to provide details of health supports, behavior supports, assistive technology, and adjunctive supports. Mrs. Sadler and the board conducted a discussion about these areas and how they assist the consumers served. Commissioner Wood expressed interest in the program and asked that the presentation be shared with other commissioners. In addition, Commissioner Wood would like to see the cost of providing these services vs. the cost in not providing them.

7.0 Adjournment

Mr. Chaffin moved and Mrs. Scott seconded to adjourn the meeting at 7:56 p.m. Motion passed.

Mrs. Patricia Scott, Secretary

Recorded by:
Shelly Toft

Minutes approved at the November 25, 2008 Governing Board Meeting/st