

# GOVERNING BOARD MEETING MINUTES

## September 23, 2008



### **1.0 Call To Order**

Mr. Scott Tschudy, Chairperson, called the meeting to order at 5:31 p.m. **Board members present were Joe Vader, Scott Tschudy, Gayle Richardson, Patty Scott, and Mike Lally. Members absent: Dale Chaffin (excused absence).** Others in attendance were Maury Thompson, JCDS Executive Director, and staff members: Dr. Dennis Tucker, Dr. Janet Hoffman, Tim Arnold, Peggy Shear, and Shelly Toft. Also in attendance were Doug Wood, Johnson County Commissioner; former board member, Ron Johnson; and Reggie and Hazel Harris.

Ms. Toft introduced Reggie and Hazel Harris. Reggie is a student with Olathe South High School and attended the meeting as a requirement of his Government class. Hazel is Reggie's mother.

Mrs. Scott shared an article in the Kansas City Magazine featuring Miss Elizabeth Tschudy as one of the Belles of the American Royal.

### **2.0 Board Member Acknowledgement**

Mr. Tschudy presented a plaque for his last term of service to Mr. Ron Johnson. Mr. Johnson's term ended August 31, 2008. Mr. Tschudy thanked him for his service and Mr. Johnson stated he hoped he may be in a position to serve again in the future.

### **3.0 Minutes**

**Mrs. Scott moved and Mr. Vader seconded to approve the July 22, 2008 meeting as written. Motion carried with one abstention.**

### **4.0 Financial Reports**

Mr. Arnold reported another good month from a budget standpoint. HCBS and state contract revenue is slightly higher than budget due to the recent rate increase. Discretionary spending continues to be watched to maintain the existing fund balance, which has some allotment for the capital improvement project. Targeted Case Management (TCM) revenue continues to be down, although at a lower rate than previously reported. Mr. Arnold will be participating in a committee looking at the TCM rates.

Mr. Arnold further noted food and gas increases are beginning to level off and several positions that have not been filled have held the line on expenses.

The consumer payroll project is slightly behind schedule, but is making progress. It is anticipated to start in October. Mr. Thompson added that in addition to the consumer payroll moving toward direct deposit, the county has implemented a policy requiring employee payroll to be via direct deposit or other electronic means, effective January 1, 2009.

The board discussed the reserve account requirements by the county and the use of a portion for the purpose of funding some of the capital improvement project.

*Commissioner Wood arrived.*

The use of state aid and other funding sources was briefly discussed.

**Mr. Vader moved and Mr. Lally seconded to accept the July and August financial reports as presented. Motion passed.**

*Mr. Vader suggested a break for the board to have dinner. The board reconvened the meeting at 6:18 p.m.*

## **5.0 Board Committees/Liaisons**

Dr. Hoffman thanked Mr. Tschudy, Mrs. Richardson, Mr. Chaffin, Mr. Thompson, and Dr. Tucker for serving at the consumer picnic. She and the board further commented on the great, new location and the success of the event.

Dr. Hoffman further noted the Friends board plans to conduct a "call-a-thon" for the purposes of making contact with past Friends members and thanking them for their previous support.

The Friends board continues work to make the housing project more sustainable, including authorizing paying down mortgages, increasing rent, and developing a maintenance management plan with JCDS.

Friends has been recruiting a new member and is developing a new orientation program to include tours of supported employment sites and residential locations.

Mr. Tschudy stated the Nominating Committee needed to propose new officers and committees for next year at the next board meeting.

Commissioner Wood reported the budget process has been completed for another year and the commission is preparing for the next legislative session. The commissioner would like to receive information relative to JCDS issues for use in his upcoming meetings with legislators.

Commissioner Wood provided the history of a database project the county is working on across human service departments/agencies to share information in an effort to provide more comprehensive service.

The commissioner stated revenue during the current year continues to look good, but property appraisals will be down by 2009.

## **6.0 Board Action Items**

Mr. Thompson stated the state administrative appeals department upheld the decision of JCDS to terminate the affiliate agreement with Laas House.

Mr. Thompson commented on the material in the board packet on payroll agents and shared a handout prepared by Ms. Shear regarding payroll agents vs. independent affiliates of in-home supports. Mr. Thompson and Ms. Shear explained the roles, requirements, and benefits of these entities. The board discussed at length the potential for liability that JCDS may have with independent affiliates, as well as the concern for issues independents may face in affiliating with payroll agents.

After this discussion, the board asked Mr. Thompson to prepare a proposal to phase out the affiliation of independent affiliates.

## **7.0 Director's Items**

Mr. Thompson noted the City of Olathe will receive the Inclusive Communities Award at this year's InterHab Conference. The city was nominated by JCDS.

Ms. Toft invited the board to a reception the Board of County Commissioner's (BOCC) staff will be holding on October 30, 2008 at 9:00 a.m. to thank consumers and staff for the art they have produced, which now hangs in the BOCC offices.

Ms. Shear commented on increases in day and residential providers as well as in the numbers of affiliates that have not renewed their agreements.

Ms. Shear reported the CDDO will conduct a quarterly parent meeting on October 23, 2008 for the purpose of keeping families informed of what is going on in the field, specifically in the quality assurance area, with the needs assessment status, and with legislative advocacy.

Dr. Tucker reported the CSP has taken in one new consumer due to an emergency situation. In addition, some of JCDS's consumers are now participating in a working healthy program designed to provide a variety of Medicaid supports to enable them to maintain employment. One component of this program is case management and one is self direction, in which the consumer creates a budget to purchase services they choose.

Dr. Tucker also noted that Rose Skeels, RN has retired. A replacement has been hired along with two LPN positions.

### **8.0 Adjournment**

**Mr. Lally moved and Mrs. Scott seconded to adjourn the meeting at 7:40 p.m. Motion passed.**

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Mrs. Patricia Scott, Secretary

Recorded by:  
Shelly Toft

Minutes approved at the October 28 Governing Board Meeting/st